

# Hapro

## HANOI TRADE JOINT STOCK CORPORATION

Address: No 38-40 Le Thai To, Hang Trong Ward, Hoan Kiem District, Hanoi

Tel: (84-24) 3826 7984

Fax: (84-24) 3826 7983

Enterprise Code: 0100101273

Website: [www.haprogroupp.vn](http://www.haprogroupp.vn)

### NOTICE OF INVITATION THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025 HANOI TRADE JOINT STOCK CORPORATION

**To:** Shareholder:.....  
Shareholder code: .....  
ID card/Passport/Enterprise Certificate:.....  
Address: .....  
Number of shares: ..... shares.

The Board of Director of the Hanoi Trade Joint Stock Corporation ("**Company**") would like to invite our valued Shareholders to attend the Annual General Meeting of Shareholders 2025:

- 1 **Time:** 08:00 AM, April 29<sup>th</sup> 2025.
2. **Venue:** Conference Hall at 7 floor, No. 38-40 Le Thai To, Hang Trong Ward, Hoan Kiem District, Hanoi.
3. **Main content of the Meeting:** Agenda attached.
4. **The Meeting's document:** The valued Shareholders please view the documents and meeting agenda posted on the Company's Website: [www.haprogroupp.vn](http://www.haprogroupp.vn), since April 8<sup>th</sup> 2025.
5. **Attendance Condition:**

All Shareholders currently owning the shares of Company recorded in the Closing List of Shareholders on March 31<sup>st</sup> 2025. In case Shareholders cannot attend the General Meeting, it entitles to authorize others to attend by Power of Attorney Form attached with the Notice of Invitation.

**6. Registration and confirm attendance:**

- It requests kindly to Shareholders to confirm or authorized to attend the General Meeting of Shareholder (attached with this Invitation) before 16:00 PM on April 25<sup>th</sup> 2025 by sending directly, or post as following address:

+ **Hanoi Trade Joint Stock Corporation**

Address: No 38-40 Le Thai To, Hang Trong Ward, Hoan Kiem District, Hanoi

Tel: (84-24) 3826 7984

or:

+ **Asean Securities Joint Stock Company**

Address: 4,5,6 and 7 floor, No. 3 Dang Thai Than, Phan Chu Trinh Ward, Hoan Kiem District, Hanoi.

Tel: (84-24) 6275 8668

- When attending, all Shareholders kindly request to bring the original Personal Legal Documents (*one of these documents: Valid ID Card, Passport, other legitimate Personal Legal Documents*), Power of Attorney of Individual or Organization (if authorized), the Notice of Invitation and entire the Documents attached with.

Best regards.

**ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRMAN OF BOARD**

**NGUYEN THAI DUNG**



**APPLICATION FOR ATTENDING  
THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025**

The value Shareholders (Shareholders Code: ..... ) confirm to attend/authorize The Annual General Meeting of Shareholders 2025 of Hanoi Trade Joint Stock Corporation by marking (X) in one of the Box bellow as following:

1. Directly Attend: ☐
2. Authorized Attend: ☐

In case authorized to others to attend the Annual General Meeting of Shareholders 2025, the Shareholders please fill in the Power of Attorney Form attached with a Notice of Invitation the with Information and send directly or through Fax as following address:

+ ***Hanoi Trade Joint Stock Corporation***

Address: No 38-40 Le Thai To, Hang Trong Ward, Hoan Kiem District, Hanoi

Tel: (84-24) 3826 7984

or:

+ ***Asean Securities Joint Stock Company***

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....., Date ... Month ..... 2025

**Shareholder**

(Legal Representatives sign and stamp)





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### AGENDA

#### THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2025

**Time:** 08:00 AM, April 29<sup>th</sup> 2025.

**Address:** Conference Hall at 7 floor, No. 38-40 Le Thai To, Hang Trong Ward, Hoan Kiem District, Hanoi.

TIMELINE	CONTENT
08:00 – 08:30	- Welcoming guests. - Shareholders eligibility verification, register attending Shareholders, distribute Meeting materials.
08:30 – 08:45	- Report on the Verification of Shareholders - Saluting the Flag, announce the reason for Meeting and opening.
08:45 – 08:55	- Approval of composition of Presiding committee, Vote counting committee, and Secretariat. - Approval of Agenda and Working regulations of the General Meeting.
08:55 – 09:05	Report on Business results for 2024 and Plan for 2025 of the Company.
09:05 – 09:10	The Audited Financial Statements 2024.
09:10 – 09:20	Report on the Board of Directors on Operation results in 2024 and Plan in 2025
09:20 – 09:30	Report of Inspection Committee in 2024
09:30 – 09:45	- Proposal on Approval of Remuneration of the Board of Directors and Inspection Committee of 2024 and plan in 2025 - Proposal on Dividend distribution for 2024 - Proposal on Selection of Auditor Company to audit the Financial Statements 2025 - Others (if any).
09:45 – 10:00	Discuss and approve the content presented in the General Meeting
10:00 – 10:15	Short break
10:15 – 10:25	Approval of Meeting Minutes and Resolution of General Meeting of Shareholders
10:25 – 10:30	The 2025 Annual General Meeting of Shareholders End

(\*) The content of Agenda may change and will be approved in the General Meeting.

### BOARD OF ORGANIZATION



....., Date .... Month ..... 2025

**POWER OF ATTORNEY  
FOR ATTENDING THE ANNUAL GENERAL MEETING  
OF SHAREHOLDERS 2025  
HANOI TRADE JOINT STOCK CORPORATION**

**To: Board of Organization of the Annual General Meeting of Shareholders 2025  
Hanoi Trade Joint Stock Corporation**

**Authorizing Party:**

Shareholder Name: ..... Shareholders Code: .....

ID Card/Enterprises Registration Certificate No: ..... Date of issue: .....

Place of issue: .....

Legal Representatives (for institutional Shareholders): .....

Address: .....

Phone Number: .....

The shares current/represent owning: ..... shares of Hanoi Trade Joint Stock Corporation.

In words: .....

**Authorized Party:**

Mr (Ms/Msr): ..... Shareholders Code (If any): .....

ID Card No ..... Date of issue: ..... Place of issue: .....

Address: .....

Phone Number: .....

The shares current/represent owned: ..... shares of Hanoi Trade Joint Stock Corporation.

In words: .....

**Scope of Authorization:**

The number of shares authorized ..... shares.

(In words: .....) )

On the behalf of Authorizing Party, Authorized Party is entitled to represent to attend, discuss, elect, vote, decide the matters within General Meeting of Shareholders' authority at the Annual General Meeting of Shareholders 2025 of Hanoi Trade Joint Stock Corporation; execute all relevant rights and obligations of Authorizing Party at the General Meeting of Shareholders within a number of authorized Shares. A number of votes corresponding with the authorized Shares.

The Power of Attorney is going to come into force from signing date to the Annual General Meeting of Shareholders end. Authorized Party attending the Annual General Meeting of Shareholders, it is not allowed to authorize third party.

Authorizing Party takes fully accountable for the Authorization in applicable Law and commit not to has any lawsuit, complaint against Hanoi Trade Joint Stock Corporation.

**AUTHORIZED PARTY**

(Sign, full name)

**AUTHORIZING PARTY**

(Sign, full name, stamp if any)